



Archdiocese
of Toronto

**STRENGTHENING THE
CARING COMMUNITY**

Volunteer Screening Program



Volunteer Application Form - Parish-based Ministry Positions
Minors (under 18 years of age) in General Risk Positions

A Message from the Archbishop of Toronto

DEAR VOLUNTEERS, PARENTS AND GUARDIANS,

Volunteers across the Archdiocese of Toronto have a long-standing tradition of giving generously of their time and talents to strengthen our community. We must never underestimate the tremendous contribution of these individuals and the critical role they play in providing care, compassion and ongoing support to our family of faith.

As part of our mandate to foster a safe and caring community, since 2001 the Archdiocese has had a policy of screening its volunteers to ensure the protection and safety of the most vulnerable. This practice has now become a standard for most organizations seeking to exercise due diligence and responsible volunteer stewardship. Our diocesan Volunteer Screening department oversees this important work, conducting the appropriate checks and balances to ensure a safe environment for all those engaged in a variety of important ministries.

Click to learn more: [Ontario Screening Initiative](#).

The Volunteer Application Form will provide additional insights and helpful information for those engaged in volunteer service to the community. I wish to thank those responsible for coordinating these activities at both the diocesan and parish level.

To all volunteers, who are following the gospel call to serve, be assured of my prayers and ongoing gratitude. May your outreach with the Archdiocese of Toronto enhance your own faith journey.

Sincerely yours in Christ,

+ Thomas Card. Collins

Thomas Cardinal Collins
Archbishop of Toronto



Volunteer Contact Information:

PLEASE COMPLETE AND RETURN THIS FORM TO THE PARISH OFFICE.

A representative from the parish screening committee or the ministry coordinator/leader will contact the parent/guardian regarding any training and scheduling arrangements for minors.

Date of Application: _____

Parish Name: _____

Applicant's Legal Name: _____

Familiar Name (if applicable): _____

Home Address: _____

Phone #: _____ HOME MOBILE

E-mail: _____

Emergency Contact Name: _____

Emergency Contact Phone #: _____

Relation to you: _____

Please indicate preferred dates/times that you are available:

Saturday Time: _____ Tuesday Time: _____ Friday: _____

Sunday Time: _____ Wednesday Time: _____

Monday Time: _____ Thursday Time: _____

I certify that the information provided on this Volunteer Application Form is true and complete. I understand that this information will remain confidential and is property of the Parish. As well, I understand that my name and phone number will be given to the appropriate Ministry Coordinator/Leader so that he/she may contact me. If selected for a ministry position, I agree to keep confidential any information that I may come across regarding the affairs of this parish, its clergy, other volunteers, and parishioners, unless otherwise directed by law or by authorities from the Archdiocese of Toronto.

Applicant Signature: _____ **Date:** _____

Parent/Guardian Signature: _____

Parent/Guardian Consent:

Parent/Guardian consent is required prior to a minor volunteering in a parish-based ministry.
Please read and sign below.

I give my permission for _____ to volunteer
(Name of applicant)

at _____ and I take responsibility
(Name of parish)

for him/her. I understand that he/she is to participate as a parish volunteer and will be expected to comply with the Strengthening the Caring Community Guidelines for Parish Volunteers and to be faithful in honouring his/her volunteer commitments.

I also understand that should he/she fail to comply with the Strengthening the Caring Community Guidelines for Parish Volunteers or fail to keep a commitment without giving adequate advance notice, his/her participation may be re-evaluated. I understand the contents of this Volunteer Application Form. In the event that the parish has an activity or excursion off of parish property, I understand that a separate consent form will be provided with details of the location of the event and parent/guardian consent will be required.

Print Name: _____

Relationship to Applicant: _____ **Phone #:** _____

Signature: _____ **Date:** _____

Parish-based Volunteer Ministry Positions for Minors

NOTE: General Risk Ministry Positions do not require interviews, references or a Police Information Check.

✓ **CHECK ALL POSITIONS THAT YOU ARE INTERESTED IN BELOW.**

GENERAL RISK MINISTRY POSITIONS

- Altar Server
- Choir Member
- Other _____