



Altar Server Ministry

January 2025

Annual Ministry Registration

ST. AGNES KOUYING TSAO CATHOLIC CHURCH

St. Dominic Savio Altar Server Ministry

2130 Rodick Road, Markham, ON, Canada L6C 1S7

Altar Server Registration Message 2025

Hello Future Servers!

Thank you for your interest in joining the Altar Server Ministry here at St. Agnes Kouying Tsao Catholic Church. We are beyond excited to welcome new servers who are responding to God's calling in serving on the altar.

Our ministry, led by Richard Kwong (President) and Carmen Fong (Vice-President), currently has over 40 active servers who participate in the six masses held each weekend!

Our ministry's mission is to honor the Eucharist and deepen your faith through altar service. We believe that serving at the altar is a special calling, and we focus on four key goals/seeds for all our altar servers:

- Help parishioners develop a greater love for God and the Church.
- Develop a good understanding of the Catholic liturgy.
- Assist the priest in a reverent and appropriate manner.
- Grow in love of service to God, others, and leadership.

On behalf of the ministry, we look forward to your registration.

Sincerely,



Richard Kwong
President

2025 REGISTRATION PROCESS

Month	Information	Deadline
January	Registration Form & Volunteer Application	January 26th, 2025
February	Screening Process & Interview Date Selection	February 9th, 2025
March	Altar Server Server Training Day *This date is mandatory to attend and is normally during March Break	March 22nd, 2025 <i>*Tentative Date</i>

REGISTRATION GUIDE

STEP 1: MEET REQUIREMENTS

All applicants must meet the required ministry entrance requirements. Exemptions will not be given if requirements are not met.

Ministry Entrance Requirements

- Must be at least 10 years of age
- Received First Communion
- Baptized

STEP 2: FILL OUT REGISTRATION FORM & SUBMIT

Please fill out the online registration form [here](#) or scan the QR code on our promotional poster. We WILL NOT BE ACCEPTING any late submissions of registration forms passed the deadline of January 26th, 2025.

Please Note: Due to altar capacity there is a limit to the number of servers allowed we are able to intake this year. Please ensure you are able to commit to your top 3 mass choices.

Mass Time	# Of Spots
Saturday (4:30 pm Mass) - Cantonese	5
Saturday (6:30 pm Mass) - Mandarin	2
Sunday (8:15 am Mass) - Cantonese	5
Sunday (10:00 am Mass) - Cantonese	
Sunday (12:00 pm Mass) - Cantonese	4
Sunday (2:00 pm Mass) - English	6

STEP 3: VERIFYING DOCUMENTS

Each applicant is required to submit a valid photo copy of your Baptism and First Communion Certificate via email to asm.satcc@gmail.com or paper copies to the ASM Mailbox located outside the parish office prior to their scheduled interview.

STEP 4: SCREENING INTERVIEW

Once applicant registration forms are processed, you will receive an email from us to book an interview.

- Interview bookings will begin end of January into early February
- The deadline to register for an interview is: February 9th, 2025.
- During the interview, applicants will be asked a variety of questions that pertain to our screening process as required by the Archdiocese of Toronto Volunteer Screening Program.
- After the interview, applicants will be emailed if they were successful or unsuccessful in their interview as well as next steps.